

<b>Committee</b>	STANDARDS & ETHICS COMMITTEE
<b>Date and Time of Meeting</b>	THURSDAY 5 OCTOBER 2006 AT <b><u>5.00 PM</u></b>
<b>Venue</b>	COMMITTEE ROOM 2, COUNTY HALL, ATLANTIC WHARF, CARDIFF
<b>Membership</b>	Independent Members: Akmal Hanuk, Maureen Hedley-Clarke, Deidre Jones, Anne Morgan, Paul Stockton  Community Councillor David Suthers  County Councillors Griffiths, James and Owens

1. Election of Chairperson
2. Election of Vice-Chairperson
3. Terms of Reference
  - (a) To monitor and scrutinise the ethical standards of the Authority, its Members, employees and any associated providers of the Authority's services and to report to the Council on any matters of concern.
  - (b) To advise the Council on the content of its Ethical Code and to update the Code as appropriate.
  - (c) To advise the Council on the effective implementation of the Code including such matters as the training of Members and employees on the Code's application.
  - (d) To consider and determine the outcome of complaints that Councillors and co-opted members have acted in breach of the Code in accordance with procedures agreed by the Standards Committee, including the imposition of any penalties available to the Committee.
  - (e) To oversee and monitor the Council's Whistleblowing procedures and to consider ethical issues arising from complaints under the procedure and other complaints.

- (f) To grant or refuse requests for dispensations in respect of Members' interests under the Members' Code of Conduct in accordance with the relevant statutory provisions.
  - (g) To consider whether individuals should be determined as vexatious or persistent complainants under relevant procedures.
  - (h) To recommend to Council and the Executive any additional guidance on issues of probity.
  - (i) To hear and determine any complaints of misconduct by Members or a report of the Monitoring Officer, whether on reference from the Ombudsman or otherwise.
  - (j) To recommend the provision to the Monitoring Officer of such resources as he/she may require for the performance of his/her duties.
4. Declarations of Interest- to be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.
  5. Minutes – To approve as a correct record the Minutes of the meeting held on 25 April 2006 and 25 July 2006 – copy attached
  6. Ethical Standards Audit – Update Report of the Monitoring Officer – copy attached
  7. Public Interest Report – Update Report of Monitoring Officer – copy attached
  8. Whistleblowing Policy –Report of the Audit and Risk Manager - copy attached.
  9. Council Protocols ; Member /Officer Protocol; Code of Conduct – Report of the Monitoring Officer
  10. Hospitality Registers – Report of the Monitoring Officer – copy attached.
  11. New Standards Committees Regulations – Report of the Monitoring Officer – copy attached
  12. Work Plan – For discussion
  13. Dates of Future Meetings – to be agreed by the Committee.

KATE BERRY  
Chief Legal & Democratic Services Officer

CTTC/VAD  
29 September 12006  
Tel. no. 20 872567  
Email: VaDavies@cardiff.gov.uk